

STOP!!

You won't get your white card if you don't fully complete these three documents

Tick the box when you complete each form

DOCUMENT 1: Statement of attainment (certificate)

- Print a copy of your certificate when you complete the online course

DOCUMENT 2: Statutory declaration form (see below)

- Complete all **THREE** sections of the statutory declaration form
 1. YOUR details in the top section
 2. A Justice Of The Peace / Commissioner For Declarations / Legal Practitioner / Other Authorised Person to witness your signature in the middle section
 3. Your OBSERVER'S details in the bottom section

DOCUMENT 3: Photographic Identification (photo ID)

- Photocopy your ID (driver's licence or passport)
 - **Make sure we can see your face clearly!**
- Have an AUTHORISED PERSON view the original and sign the photocopy to certify it is true and correct

When you have ticked all the boxes, send the THREE completed documents to:

Email: support@urbanelearning.com

Postal: Urban E-Learning Pty Ltd, PO Box 13108, George St, Brisbane, QLD. 4003

Statutory Declaration

Queensland Oaths Act 1867 AND
Commonwealth Statutory Declarations Act 1959



whitecardonline
construction industry training

APPLICANT

QUEENSLAND AUSTRALIA TO WIT,

I _____ (Name) of _____
_____ In the state of _____ (Residential Address)
_____ (Postal Address, if
different from above)

Make the following declaration under the *Statutory Declaration Act 1959 (Commonwealth)* and do solemnly and sincerely declare that in accordance with Part 4 of the Oaths Act 186 (Qld) that:

- 1) I have identified myself truthfully for the course undertaken
- 2) The work submitted during the course was my own work
- 3) I have received no assistance from anyone else (other than the trainer of the course) in the completion of an assessment
- 4) The time date and place of the assessment and the number of hours taken by me to complete the course and assessment is:

Statement number _____ (Unique ID from certificate)

Time taken _____ (Total time from results page)

Date completed _____ (From certificate)

Location _____ (Town and State)

And I make this declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1867 Qld.

I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the *Statutory Declaration Act 1959 (Commonwealth)* and I believe that the statements in this declaration are true in every particular.

Applicant signature (sign in front of Authorised Person)
YOU MUST KEEP YOUR SIGNATURE INSIDE THE BOX

JUSTICE OF THE PEACE / COMMISSIONER FOR DECLARATIONS / LEGAL PRACTITIONER / OTHER AUTHORISED PERSON

Taken and declared before me at _____ this _____ day, of the month of _____ 20 _____

(Name)

(Address)

(Qualification)

(Stamp)

(Signature)

OBSERVER

I, _____ (Name) of _____
_____ In the state of _____ (Residential Address)

Contact Number _____

- Do solemnly and sincerely declare that I am over the age of 18 years and that:
- I as the declarant, observed the course participant undertaking the course assessment;
- That the course participant is one and the same person as the person who undertook the course assessment on the said time, date and place of the assessment;
- The mode of course assessment undertaken was online;
- The residential address and telephone numbers (I any) of the declarant are correct;
- I, as the declarant know that it is an offence to make the declaration should it be false in any material particular.

And I make this declaration conscientiously believing the same to be true.

Signature of declarant/deponent (the observer)

Date

Note 1: A person who intentionally makes a false statement in a statutory declaration is guilty of an offence, the punishment for which is imprisonment for a term of 4 years – see section 11 of the *Statutory Declaration Act 1959*.

Note 2: Chapter 2 of the *Criminal Code* applies to all offences against the *Statutory Declaration Act 1959* – see section 5A of the *Statutory Declaration Act 1959*.