

STOP!!

YOU WON'T GET YOUR WHITE CARD IF YOU DON'T FULLY COMPLETE THESE STEPS:

Please tick each box when completed

STEP 1: 

Print a copy of your Statement of Attainment (Certificate)

STEP 2: 

Print out Statutory Declaration Form, fill it out, AND get the following THREE signatures on it – it **MUST HAVE ALL THREE!:**

A. Your signature in the top section

B. The Signature of a JP, C.Dec, or Legal Practitioner in the middle section:

C. The signature of your observer in the bottom section

STEP 3: 

Photocopy your Photo ID (usually a Drivers License or Passport) and take it with you to the JP/C.Dec./Legal Practitioner, and get them to sign the photocopy as a "Certified Copy".

STEP 4: 

Submit THREE (3) of the above documents to us **(WE MUST RECEIVE ALL THREE FORMS):**

1. Your Statement of Attainment (Certificate)
2. Your Statutory Declaration with ALL THREE signatures
3. Your signed (certified) copy of Photo ID

Submit your forms via:

- Email:** Scan your docs and email to support@urbanelearning.com (Recommended)
Fax: 07 3036 5964 (When faxing please be aware the photo ID may be too dark and we may have to request a clearer copy). (Not preferred)
Post: Urban E-Learning Pty Ltd. PO Box 13108 George St. Brisbane QLD. 4003

Statutory Declaration

Queensland Oaths Act 1867 AND
Commonwealth Statutory Declarations Act 1959

whitecardonline
construction industry training

YOUR APPLICATION WILL NOT BE PROCESSED UNLESS:

1. All three sections of this Statutory Declaration are completed IN FULL.
 2. A Photocopy of your Photographic ID, that has been SIGNED by a JP Is attached.
- BOTH DOCUMENTS NEED TO BE CLEAR LEGIBLE AND COMPLETE.**

PLEASE READ



APPLICANT

QUEENSLAND AUSTRALIA TO WIT

I, _____ Your Name

of _____ in the State of _____ Your Address

make the following declaration under the *Statutory Declarations Act 1959 (Commonwealth)* and do solemnly and sincerely declare that in accordance with Part 4 of the Oaths Act 1867 (Qld) that:

- 1) I have identified myself truthfully for the course undertaken
- 2) The work submitted during the course was my own work
- 3) I have received no assistance from anyone else (other than the trainer of the course) in the completion of an assessment
- 4) The Time, Date and Place of the assessment and the number of hours taken by me to complete the course and assessment is:

Statement Number (Unique ID) from Certificate: _____

Time taken to complete White Card program was: _____

Date when White Card Program was completed: _____

Location where White Card program was completed: _____

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1867 Qld.

I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the Statutory Declarations Act 1959 C'wlth, and I believe that the statements in this declaration are true in every particular.



YOU MUST KEEP YOUR SIGNATURE INSIDE THE BOX

Your Signature

J.P

NOTE: This section must be signed by a registered Justice of the Peace, Commissioner for Declarations, or legal practitioner

Taken and declared before me at _____

this _____ day, of the month

of _____ of 20 _____

Print full name, qualification and address of person before whom the declaration is made (Stamp here)

Justice of the Peace /
Commissioner for Declarations. /
Legal Practitioner

OBSERVER

Declaration by Observer:

I, _____ Observer's Name

of _____ in the State of _____ Observer's Address

Contact Number: _____

do solemnly and sincerely declare that in I am over the age of 18 years and that: Observer's telephone number

- I as the declarant, observed the course participant undertaking the course assessment; that the course participant is one and the same person as the person who undertook the course assessment on the said the time, date and place of the assessment;
- the mode of course assessment undertaken was online;
- the residential address and telephone numbers (if any) of the declarant are correct;
- I, as the declarant know that it is an offence to make the declaration should it be false in any material particular.

And I make this declaration conscientiously believing the same to be true.

Signature of declarant/deponent (the OBSERVER)

Note 1 A person who intentionally makes a false statement in a statutory declaration is guilty of an offence, the punishment for which is imprisonment for a term of 4 years — see section 11 of the *Statutory Declarations Act 1959*.

Note 2 Chapter 2 of the *Criminal Code* applies to all offences against the *Statutory Declarations Act 1959* — see section 5A of the *Statutory Declarations Act 1959*.